

BRIGHTER FUTURES ACADEMY TRUST

SIDDAL PRIMARY – LOCAL GOVERNING BODY MEETING

Date: 12th July 2018 (Public Minutes)

Time: 6.00pm

Attendees: S Moore (Parent Governor/Chair), F Tomlinson (Parent Governor), C Wierzbianski (Staff Governor), C Howarth (HT)

ITEM	MINUTE	ACTION
1.si	Apologies and consent for absence	
	None.	
2.si	Declaration of interest	
	None.	
3.si	Approval of previous minutes	
	<ul style="list-style-type: none"> RG resignation received wef 14 May 2018 Minutes were accepted as a true record. 	
4.si	Items declared confidential	
	None.	
5.si	Urgent business not identified on agenda	
	None.	
6.	Headteacher Report – Summer 2018	
	<p>AHT provided a brief summary with the following points being discussed and noted:</p> <ul style="list-style-type: none"> Attendance: is a challenge for the school. Currently the school does not have a EWO attached to us as the LA has a shortfall of EWO. School still carries out home visits and chases up absences. Overall attendance 95.8% which is broadly in-line with national 96%, but this still needs to improve to increase above the national. Persistent absentees - quite high for FR children as children below the age of 5 do not legally have to attend school. Majority of FR absences are from holidays and minor illnesses. There are a number of children on CIN/CP plans too. Have experienced a higher number of cases of Chicken Pox. Some of the persistent absentees are now off the school roll as they have moved. Y1/2 – holiday absences; Y2/3 holidays and poor parental choice; Y4- sibling of Y2 going on holiday; Y5 – 2 holidays and then did not attend on their return; Y6 – 1 child 78% - absence due to operation and family difficulties. <p>Q: Do the majority of children live in close proximity to the school? R: Yes.</p> <p>Q: Is there a pattern? R: In some cases, yes.</p> <p>Q: What triggers would generate a greater input from EWO? R: The school follows all the correct procedures and referrals are made when applicable, down to capacity of the Education Welfare Service. A total of 354 days holiday was taken for 2018.</p> <p>Q: Is this figure higher than last year? R: AHT did not have the data available, but will follow this up. AHT to action.</p> <p>20 chd achieved 100% attendance; 121 chd achieved 95.9- 99.9%; 68 chd achieved 95.9 – 90%; 22 persistent absentees which has improved throughout the year. Hopefully by the school following the LA term</p>	AHT

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	<p>dates for 2018-19 we will see a reduction in holiday absences.</p> <ul style="list-style-type: none"> • AHT reported there is a shortage of Y1 places within Elland cluster. Numbers on roll in KS1 cannot go over 30 per class; KS2 numbers are self managed by the school. Q: What would trigger extra funding if extra numbers were taken? R: No extra funding would be given. • Behaviour: AHT advised that M Joyce (LA Improvement Officer) had carried out a school review today and had been very positive about the behaviour of children around school and had identified lots of strengths. Children reported to her they felt safe in school; talked about LGBT; talked about sanctions/rewards; good behaviour for learning; enjoyed reading; would recommend the school to others. Some work to do in EYFS but this is due to relatively new staffing team, due to maternity leave but AHT reported SLT were already aware of this. Some inconsistencies in Y1/Y2 which will need to be addressed by adjusting some actions but teaching was still good. Overall M Joyce felt the school had definitely moved on since her last visit in January and could appreciate that all staff are working hard for the children. The staff had also been keen to hear feedback from the visit, which demonstrates their commitment to improving the school. • SDPs outcomes <ul style="list-style-type: none"> ○ Writing- most objectives have moved to green. AHT advised she is waiting for pupil progress data for two year groups (Y1/Y3), once this is received and checked she will share the results. Due to the resignation of the link governor (RG) the planned visit did not take place. Staff Governor (CW) asked if a letter of thanks/card for governors could be arranged for their service and support. Clerk to follow up with Chair of Trust Board (JG) ○ Reading: data to be added. Overall children are enjoying using Accelerated reader (A/R) and are reading for pleasure and doing well with the quizzes etc. ○ Maths – Maths Parent workshop did not take place, due to time constraints but this will be picked up next year. All staff are using White Rose Maths resources and will continue to drill down on objectives. Q: Are Maths Whizz licenses still active over the summer holidays? R: Yes, as long as children have an active login. AHT will send out a reminder to parent/children. AHT to follow-up. Staff Governor (CW) advised that Y5 holiday packs will also be sent home, with prize incentives offered to those children who return the packs in September. These also provide useful teaching points for the following week. 	<p>Clerk</p> <p>AHT</p>
7.	Results update	
	<ul style="list-style-type: none"> • GLD has dipped from 67% last year to 59%. Cohort of 29 children: 20 boys; 9 girls. Data has been validated as we were moderated by the LA. • Phonics – 82% passed (28/34); Y2 resits – 78% passed (7/9); Y3 – 100% (6/6) • KS1: <ul style="list-style-type: none"> ○ Reading - 69.7% achieved expected; 3% exceeding; 30/32 - 94% made age related progress ○ Maths – 66.7% achieved expected; 6.1% exceeding 31/32 – 97% made age related progress ○ Writing – 60.6% achieved expected; 3% exceeding; 29/32 -91% 	

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	<p>made age related progress.</p> <ul style="list-style-type: none"> • Progress KS1 to KS2: <ul style="list-style-type: none"> ○ Reading -3.1 confidence interval +3.2 to make to floor ○ Writing - -2.5 confidence interval +3.1 to make floor ○ Maths - -1.1 confidence interval +2.9 takes over floor. These results will remove SD as a coasting school category next year, which is positive as 'coasting' category can trigger a HMI inspection. • KS2: <ul style="list-style-type: none"> ○ Reading – 57%; with 7% exceeding; ○ Writing – 57% ; ○ Maths – 64% with 14% exceeding ○ Combined (R/W/M) – 50% with 2 children just on the cusp scoring 99 scale score missing out by 2 marks. Overall still good results. 	
8.si	Safeguarding	
	<ul style="list-style-type: none"> • Following unacceptable behaviour from a parent which was captured on CCTV. AHT would like a formal letter issuing to the parents involved to send a strong message that such behaviour will have formal consequences. All agreed that a formal procedure to deal with such incidents should be in place as good practice. • AHT/SW/EHT/CH - all booked onto refresher DSL (Designated Safeguarding Lead) training in September. • AHT/SW/CH have regular supervision and regular meetings are held to discuss vulnerable children that may include children that do not have a CIN/CP plans. • Staff now log all concerns onto CPOMs to ensure all evidence is recorded. • AHT reported there has been an increase in DV incidents – which the school is notified of by the DV hub. 	
9.si	Governor/Trustee feedback	
	<ul style="list-style-type: none"> • Chair advised that she will be attending Strategic Resources next week. • Chair, advised that following the circulation of the letter regarding the Trust update she had spoken with Jane to seek further clarification. 	
10.si	Correspondence	
	None.	
11.si	AOB	
	<ul style="list-style-type: none"> • Calendar of meetings for the next academic year will be shared once finalised. • Chair asked AHT to pass on thanks to all the staff and pupils for their hard work and congratulations for the results. <p>Q: What is SWOT? R: Strengths/Weaknesses/Opportunities/Threats.</p>	

There being no further business the meeting closed at 19:00hrs

Signed: Date:

Version	Issue date	Change history
1.0	13.07.18	First Draft of Minutes