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BRIGHTER FUTURES MULTI ACADEMY TRUST

TRUST BOARD AGM (PUBLIC MINUTES)

Date: 12th December 2017

Time: 5.45pm following Audit Committee

Attendees: P Burton (Chair/Academy Member), J George (Academy Director), V Knight (Parent Director), P Foulkes (Parent Director), M Moriarty (Academy Member), R Gurteen (Co-opted Director), R Denham (LF – HT), V Dear (FL HT), A Bower (CFO), J Burton (BOM), C Roberts (Clerk)

ITEM	MINUTE	ACTION
1.SI	Apologies and consent for absence	
	<ul style="list-style-type: none"> • CHo (AHT – SD) 	
2.si	Quorum	
	<ul style="list-style-type: none"> • Clerk confirmed the meeting was quorate. 	
3.si	Approval of minutes from last meeting	
	<ul style="list-style-type: none"> • Minutes were accepted a true record. 	
4.si	Items declared confidential	
	<ul style="list-style-type: none"> • Item 9 	
5.	Finance (EOY 2016-17)	
	<ul style="list-style-type: none"> • Members approved the EOY 2016-17 accounts subject to agreed edits. 	
6.	Discussion around membership of the Trust	
	<ul style="list-style-type: none"> • CFO advised members that within the Articles it stated that the Chair needed to be re-appointed, and that 2 parent trustees should be appointed to the board. Currently have 1 parent trustee (VK). Following discussion all members agreed that in terms of consistency for the re-brokering process PB should remain as Chair. MM seconded the appointment. J George confirmed she would be happy to continue as Vice Chair. On completion of the re-brokering process BFAT trust board would be dissolved and larger LGB committees formed. To fulfil the requirement for an additional parent trustees (due to PF no longer having a child at school) it was suggested that Chairs of LGBs seek a nomination from a parent governor. If more than 1 parent governor was interested an election would take place. Chairs of LGBs asked to follow up and forward names to Chair. 	Chairs of LGBS
7.	Appointment of Auditors/Independent Examiners	
	<ul style="list-style-type: none"> • Members approved appointment of Revell Ward. 	
8.	Board of Directors	
	<ul style="list-style-type: none"> • BOM circulated annual Pecuniary Interest forms and Code of Conduct to directors for their completion and return. • BOM confirmed that all directors DBS were up to date and ask that directors notify her of change of address in the future. 	
9	Re-Brokering Discussion/Review and update	
	<ul style="list-style-type: none"> • <i>Confidential item</i> 	
10.	LGB Reports	
	<p><i>Field Lane:</i></p> <ul style="list-style-type: none"> • HT reported M Joyce (LA SIP - who is also trained as a HMI inspector) was commissioned to conduct an inspection as OFSTED would carry out. The inspection was very rigorous but very helpful, and she also provided some great tips. HT advised that governors at the last LGB meeting had a brief look at the ASP but she had also contacted LA Data Manager (PC) regarding his availability to offer an hour's training for all governors to go 	

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	<p>over the ASP. FL – HT to follow up.</p> <ul style="list-style-type: none"> • Writing moderation completed by AMS – which had been very positive. <p>Siddal</p> <ul style="list-style-type: none"> • B Farrell (SIP) completed a data review. Feedback from the data review will help to identify a probable Ofsted grading if inspected, so will be useful in identifying strengths and weaknesses. • SD will be losing 2 middle leaders; 1 next week; 2nd in Feb 18. Plus an EY HLTA due to retirement. <p>Luddendenfoot</p> <ul style="list-style-type: none"> • Writing moderation completed by AMS. <ul style="list-style-type: none"> • 3 schools have struggled to have joint meetings and hope to carry out cross moderation. • Training for middle leaders across the 3 schools is going well. • BOM advised as part of the due diligence process she has already started a piece of work that will give a staffing overview across all 3 schools. 	FL-HT
11. si	AOB	
	<ul style="list-style-type: none"> • HTs Performance management with statutory roles need to be completed – cut off point 31st December. Meeting arranged for Tuesday 19th December for completion –PF/PB attending. • Next Strategic Resources meeting set for Monday 22nd January @ FL from 5.30pm followed by Trust Board Meeting commencing at 6.00pm. 	

There being no further business the meeting closed @ 18.45pm

Signed by:

Date:

Version	Issue date	Change history
1.0	15.12.17	First draft by Clerk to Governors
2.0		Approved in principle by Chair of Trust Board