

BRIGHTER FUTURES MULTI ACADEMY TRUST

FIELD LANE – LOCAL GOVERNING BODY MEETING

Date: Wednesday 14th September 2016 (Public Minutes)

Time: 6.00pm

Attendees: J George (Academy Director/Chair), H Williamson (Parent Governor), Sandra Margison (Staff Governor), K Simpson (Parent Governor), R Badley (Staff Governor), V Dear (HoS), C Roberts (Clerk)

Item	Minute	Action by
1. si	Apologies and consent for absence	
	Received and accepted from C Whittaker, P Burton	
2. si	Declaration of interest	
	None.	
3. si	Approval of previous minutes/matters arising	
	<ul style="list-style-type: none"> • Minutes were accepted as true record of meeting. 	
4.si	Items declared confidential.	
	<ul style="list-style-type: none"> • None. 	
5.si	Urgent business not identified on agenda	
	<ul style="list-style-type: none"> • None. 	
6.	GLD/ FR attainment and progress report 2015-16	
	<p>HoS gave a brief summary with the following points being discussed and noted:</p> <ul style="list-style-type: none"> • HoS reported that overall FN/FR children had made expected progress. • GLD (Good Level Development) is evaluated at the end of Reception. 66% achieved GLD – very close to the national figure of 69%. Even though a considerable number of children came in well below. HoS advised that FN/FR teacher (AD) who is an NQT had done a great job as well as producing high quality evaluations. • Chair & members passed on a special thank you to AD for all her hard work. • 3 year GLD trend: 2014 – 26%; 2015 – 57%; 2016 – 66%. With 100% of PP children achieving. • GLD grading: 1 = below; 2= at; 3 = above. HoS advised quite a few children had achieved 3 in some areas. EYFS was moderated by the LA (Local Authority) affirming teacher assessments were accurate. • GLD trend identified – those chd that score 2 in ‘Communication/Language all passed the phonics test. To get GLD – need to score 2 in 7 areas. • Parent Governor (KS) – EYFS link governor reported she carried out regular visits to the setting and had always found it have a great atmosphere, always very busy with lots of great learning going on. 	
7.	KS1 and KS2 progress 2015-16	
	<p>HoS gave a brief summary with the following points being discussed and noted:</p> <ul style="list-style-type: none"> • Y2 had been moderated and agreed in all judgments. • Attainment is graded as ‘at’ or ‘below’ • Results achieving ‘at’ were: Reading – 65%; W-47%; maths – 59%. Overall girls did better than boys. • One girl achieved ‘mastery’ in all 3 areas but has moved school due to location of family support. Two boys achieved ‘mastery’ in maths; one boy achieved ‘mastery’ in writing. • HoS advised next year will have limiting judgements in all year groups and chd will have to be able write cursively to be graded ‘at’. Work in this area is already being addressed. HoS reported it was unfair for dyslexic children as 	

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	<p>they will never be assessed at 'at' as they will need to spell all words correctly.</p> <ul style="list-style-type: none"> • National data has just been released, which will be added to the GVO. • Progress – end of FR to Y2 vast majority at least 47% in every area. FL hit hard by attainment results so we really have to show value added. HoS will keep reviewing where chd come in to show progress. • KS2 – results below floor targets in all areas. Reading – 45%; W- 25%; M- 30%; SPAG – 45%. R/W combined – 20% spikey profile. National figure for attainment 65-70%. • Results had been hard for parents. Chd had only had 2 years of new curriculum not 4 years. • HoS reported massive variation in results across the LA. • HoS advised we will continue to learn from it, last year had been a turbulent year but at least we now know what we are up against. • Y6 teacher this year is FH who is specialist maths teacher; KB will be initially teaching literacy. • Pixel – in place, plus additional member of staff (school direct student) 3 days a week until Christmas. Then returns back in summer term, which should have a positive impact. • HoS advised following on from end of year results evaluations – plans are already in place to support identified chd and next steps in place. HoS and KB have already looked at progress to see which chd had converted over from the old assessment to the new system. 	
8.	Phonics screening 2015-16	
	<p>HoS gave a brief summary with the following points being discussed and noted:</p> <ul style="list-style-type: none"> • Phonics test taken at end of Y1. • 66% passed the phonics test – national figure 80%. Only 15 pupils in Y1. 1 chd equates to a large percentage. • 10 chd did not pass and scored less than 10. • One child is an elected mute, so did not get assessed. 1 chd –EAL which affected figures. • Chd who do not pass in Y1 redo the test at end of Y2. 5 chd retook the test of which 2 passed. 3 chd joined the school from Thailand; and 2 SEND chd. If chd do not pass at end of Y2 they carry on in to Y3. 	
9.	In year progress analysis 2015-16 (Y1, 3, 4 and 5)	
	<p>HoS gave a brief summary with the following points being discussed and noted:</p> <ul style="list-style-type: none"> • HoS reported generally number of pupils that achieved 'at' are lower down the school. Writing has been identified as a big focus due to lower progress. • Reading – holding its own but will be much more structured. Book worms/ rewards were identified as working well as a motivator and chd are showing progress. <p>Q: Does this correlate in the results? A: HoS advised it does for some chd but HoS carried out a review which identified families that do not change books on a regular basis. This will be looked at further to try and identify ways of improving this. Text message will be sent to parents to remind them to change books. Some chd in Y5/6 have still not read the same no. of books as chd lower down the school. Staff have agreed that for those chd whose parents do not read with their chd and sign off books they will pick this up to try and encourage chd to read more. HoS advised 2 parents have expressed an interest in being 'Parent Readers' – still need to build a strong body of 'Parent Readers'. All agreed there has been a total change in reading – much more visual and chd do not see adults modelling reading a book.</p>	

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	<ul style="list-style-type: none"> • HoS advised she is also investigating whether it will be possible to get Accelerated Reader scheme back. As previously this had been funded by Rastrick High, but more recently they had not be able to fund this. • Suggestion made to ask TBM (JB) to look into possibility of negotiating a price for Accelerated Reader in all 3 school as LF already uses the scheme. • Oxford Owl site – free online books. Linked to Oxford Reading Tree. 	
10.	Pupil Premium	
	<ul style="list-style-type: none"> • Report to follow and will be added to the GVO, along with Sport premium. • HoS advised that she will also compile EAL and Gender reports. HoS to follow up. 	HoS
11.	SEND group attainment and progress evaluation	
	<ul style="list-style-type: none"> • All chd have either an EHC plan or SEN+. HoS reported following a review some of the results of groups/classes – progress is good but still not at age related expectations. HoS to be carry out a further review of certain groups to determine what has worked. • Targeted interventions will be starting shortly. • Chair asked if the number of chd could be added to the Progress of SEND pupils across KS1 to KS2 table. HoS agreed to follow up. • 2 -Y6 boys had been complex SEND chd but very able. • HoS advised that she will be picking up SEND in school, and all EHC plans have been applied for. 	HoS
12.	Attendance data and evaluation	
	<ul style="list-style-type: none"> • HoS reported attendance last week was 95.8%, only .2 of the national figure. • Two chd in Y1 who had previously been persistent absentees less than 80% had improved to 100% after speaking to parents. A new specific reward system – where chd receive a sticker every day is also being used, which seems to be improving attendance. • EWO service has been bought in this year so the school should have a better relationship with the service and referrals should be dealt with more swiftly. • A new points reward system has been introduced – chd receive 2pts for being on time; 1- pts for a late. Points are added together and chd can carry them over to get a better prize. • HoS reported having a different holiday pattern to Rastrick High really affects attendance. No holidays will be authorised except for religious or exceptional family reasons. The Learning Mentor (DM) has set up a new daily record sheet where every call made to parents etc. will be logged as this will form evidence of the large amount of time and effort that goes into chasing up absentees. • Members all acknowledged the huge amount of effort that goes into trying to improve attendance. 	
13.	Safeguarding Audit report/GB self-evaluation and Section 11 audit	
	<ul style="list-style-type: none"> • HoS reported a new social worker (Sabina Almas) has been appointed who has experience of a practice social worker and has been work shadowing DM since joining us. • Prevent training has been completed by all staff. Safeguarding refresher training is planned. • Chair advised that she will be attending a NSPCC designated lead training and Ofsted briefing for her job and will feedback any relevant information with the HoS. 	
14.	Home School Agreement	
	<ul style="list-style-type: none"> • HoS shared a draft of an e-safety agreement form for parents. Following a review and discussion, members all agreed the document had become necessary especially around the use of social networking and on-line media to 	

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	inform parents what is not acceptable. All members and approved the agreement.	
15.	Early Education Funding Audit	
	<ul style="list-style-type: none"> Item to be c/fwd. to next meeting as funding report has not yet been received. Clerk to action. FN/FR cohort – 3 chd have significant SEND issues. HoS will be attending meeting on 21.09.16 re: EHC plan /increasing D-catch funding from 10 hours. 	Clerk
16.	SDP link governors and visits	
	<ul style="list-style-type: none"> HoS advised review of results from last year SDPs are used and form the focus of this year's SDPs. SDPs for this year and link governors are:- <ul style="list-style-type: none"> Reading – CW or JG Writing – CW or JG Maths – SM Attendance – HW EYFS will be an action plan not an SDP – KS All members agreed that we should have a Reading SDP. 	
17.si	AOB	
	<ul style="list-style-type: none"> Class structure/staffing: <ul style="list-style-type: none"> FN/FR – NQT teacher (AW); R/Y1 (AD) running as a unit/free flow. Y2 – RB Y3/4 - EH Y4/5 – GB (NQT) Y6 – FH All members nominated JG to continue as Chair and H Williamson as V/Chair. Chair advised that she had met with PB/VK and are currently looking at the area of governor recruitment. HoS reported 20 volunteers from Lloyds have offered their services for the day and will be decorating the cabin/doing some gardening and setting up a fire pit. £200 has been donated and they have done some additional fund raising which they are kindly donating too. They will also be coming into work on 21.09.16 to work with Y6 on being an entrepreneur. 	

There being no further business the meeting closed at 7.30pm

Signed: Date:

Version	Issue date	Change history
1.0	16.09.16	First draft of minutes by Clerk
2.0		Approved in principle by Chair