

## BRIGHTER FUTURES MULTI ACADEMY TRUST

### Luddendenfoot Academy - LGB meeting

Date: Monday 28<sup>th</sup> November 2016 **(Public Minutes)**

Time: 6.00pm

**Attendees:** V Knight (Academy Director/Chair), P Foulkes (Parent Director), Y Ratledge (Parent Governor), M Briggs, (Parent Governor), L Harper (Staff Governor), K Maddock (Staff Governor), R Denham (HoS), C Roberts (Clerk)

ITEM	MINUTE	ACTION
1. si	<b>Apologies and consent for absence</b>	
	Received and accepted for J Crawshaw.	
2. si	<b>Declaration of interest</b>	
	None.	
3 si	<b>Matters Arising and Approval of Previous Minutes</b>	
	<ul style="list-style-type: none"> <li>• Item: 10 – Chair advised funding for an additional member of teaching staff was agreed by the trust board. Information will be shared with parents once a date have been confirmed. HoS advised new apprentice TA has started in FR/Y1 class this post will help provide the 15hrs of support for 2 statemented children with EHC plans in the class.</li> <li>• Item 15 – HSA (Home School Agreement.) All members approved the content of the draft e-safety agreement form and agreed that it should be incorporated into the Home School Agreement for parents to sign up to. <b>HoS to action.</b></li> <li>• Item 17. Copies of Calderdale One – Governor training brochure shared with members.</li> <li>• Minutes were accepted and a true record.</li> </ul>	<b>HoS</b>
4. si	<b>Items declared confidential</b>	
	Item SLT report	
5. si	<b>Urgent business not identified on agenda</b>	
	None.	
6.	<b>SLT report – Autumn 2016</b>	
	<p>HoS gave a brief summary with the following points being noted:</p> <ul style="list-style-type: none"> <li>• Stability has improved – 152 pupils on role at time of census. One child has recently left due to family moving to north Halifax, also a possibility of another child leaving due to difficulties in getting to school using public transport. Likelihood of 2 other children leaving due to family relocating abroad.</li> </ul> <p><b>Q:</b> HoS was asked if she had received any financial/budgetary guidance.  <b>A:</b> Not at the time of the meeting. Chair and Parent Director will follow this up as it was requested that all HoS should be actively involved in their schools budget. <b>Chair/Parent Director to follow up.</b></p> <p><b>Q:</b> Do we know how many families attended the FR 2017 open evening event?  <b>A:</b> Approx. 22 families attended the event, HoS advised she had also shown an additional 6 families around the school since the event. Lots of interest/positive feedback received from visiting parents.</p>	<b>Chair</b>

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	<ul style="list-style-type: none"> <li>• SEND – HoS advised as a trust it has been agreed that all children working below age related expectation will be classed as SEND. This has increased the number of children on the register. The decision was taken following review of funding (notional 50K for LF) for SEND children as the best option to allow funding to be spread across a larger no. of children throughout school that need additional support.</li> <li>• <b>Q:</b> What is our SEND strategy?</li> <li>• <b>A:</b> Children with EHCP receive allocated staff support. Others are added to a cohort action plan and receive extra support in smaller intervention groups by teachers and TAs. Quite a high number of SEND children in Y4 and FR/Y1.</li> <li>• Next Year targets: <ul style="list-style-type: none"> <li>○ GLD – 86%</li> <li>○ Phonics = 14/17 children (82%) which will still be above national</li> <li>○ KS1:- R: 25/28 (89%); W: 23/28 (82%); M: 25/28 (82%); GPAS: 23/28 (82%). HoS advised Y2 strong high end group likely to exceed but have also have to target a group to get to expected level. This group will be a focus for the class teacher</li> <li>○ KS2:- R: 19/19 (100%); W: 19/19 (100%); SPAG: 19/19 (100%); Math: 17/19 (89%). HoS advised concern is all achieved L2 at KS1 – need to covert to expected to show progress.</li> <li>○ SDPs – reading comprehension. Lots of work done on this teachers are now starting to embed in teaching and learning.</li> <li>○ Outdoor Area: A few outstanding jobs to complete; path to be installed from behind the cube to the wildlife area/sheds to be ordered. Big push will be in the spring term as the weather improves. ECO club is being extended due to more children wanting to join. Suggestion made to add to newsletter a ‘surplus wellies’ advert to help build support and increase the profile of the garden etc. Plan is to sell produce grown and start an enterprise scheme. Staff Governor (KM) advised she had received information on a similar scheme and would share this at a future meeting.</li> </ul> </li> </ul>	
<b>7.</b>	<b>Term dates 2017-18</b>	
	<ul style="list-style-type: none"> <li>• Following a review of our neighbouring secondary schools term dates. It was agreed that the proposed Calderdale term dates should be adopted to help parents with siblings plan holiday child care etc.</li> </ul>	
<b>8.</b>	<b>Policy adoption</b>	
	<ul style="list-style-type: none"> <li>• Following feedback a number of grammatical errors were identified, these will be amended. <b>HoS to follow up.</b></li> <li>• Physical intervention – need to identify restraining techniques as ‘team teach’ and that all staff are trained in this.</li> <li>• All members approved the adoption of the policies.</li> </ul>	<b>HoS</b>
<b>9.</b>	<b>Home School Agreement</b>	
	<ul style="list-style-type: none"> <li>• This will be revisited at the next meeting.</li> </ul>	
<b>10.</b>	<b>Parents and Pupil Questionnaires</b>	
	<ul style="list-style-type: none"> <li>• HoS reported overall positive. More information for parents on curriculum and in-year expectations was shared with parents as some feedback had been that they didn’t feel they knew what was expected. The information has also</li> </ul>	

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	<p>been added to the school website. Comments had mainly been from parents whose children attended OOSC so due to work commitments were not able to ask teaching staff directly after school. HoS advised a letter for parents has been sent out addressing the issues raised and the actions we are taking.</p> <ul style="list-style-type: none"> <li>Pupils' questionnaires were completed in class. Any issues raised from these were addressed with the class teacher, but no particular issues had arisen.</li> </ul> <p><b>Q:</b> How have children responded to being in mixed classes?  <b>A:</b> HoS advised children have been fine, concerns had mostly come from parents. Some parents are still not happy with the class situation but overall working well. The biggest pressure for teachers is the amount of planning needed (2 curriculums) is not sustainable and the constant feeling of trying to catch-up.</p> <ul style="list-style-type: none"> <li>HoS advised that Cragg Vale/Calder High suggestion of a through school using Calder High sixth form building. HoS to update if any more detail becomes available.</li> </ul>	
<b>11.si</b>	<b>Safeguarding</b>	
	<ul style="list-style-type: none"> <li>Staff have attended safeguarding refresher training. HoS will be seeking advice from trust SW on a how to manage a developing situation.</li> </ul>	
<b>12.si</b>	<b>Governor/Director Feedback</b>	
	None.	
<b>13.si</b>	<b>AOB</b>	
	None.	

There being no further business the meeting closed at 7.15pm

Signed: ..... Date: .....

Version	Issue date	Change history
1.0	06.12.16	First draft of minutes
2.0		Approved in principle by Chair