

**BRIGHTER FUTURES MULTI ACADEMY TRUST**

**TRUST BOARD Meeting**

Date: Monday 5<sup>th</sup> December 2016 **(PUBLIC MINUTES)**

Time: following on from AGM @ Siddal

**Attendees:** P Burton (Chair/Academy Member), V Knight (Academy Director), R Gurteen (Co-opted Director), J George (Academy Director), L Johnson (CEO/EHT), J Burton (TBM), C Roberts (Clerk)

ITEM	MINUTE	ACTION
1. si	<b>Welcome and apologies</b>	
	All welcomed to the meeting. Apologies received and accepted from P Foulkes (Parent Director), M Moriarty (Academy member)	
2. si	<b>Quorum</b>	
	<ul style="list-style-type: none"> <li>Clerk confirmed the meeting was quorate.</li> </ul>	
3. si	<b>Board of Directors</b>	
	3.1 Annual Review of Pecuniary Interests	
	<ul style="list-style-type: none"> <li>TBM collating forms and compiling a summary. TBM to share the summary with CEO/EHT when completed.</li> </ul>	
	3.2 Declaration of Pecuniary Interests	
	<ul style="list-style-type: none"> <li>None declared</li> </ul>	
	3.3 Annual Review of Directors' DBS checks	
	<ul style="list-style-type: none"> <li>Deferred to Strategic Resources Committee</li> </ul>	
	3.4 To note changes to Members' Information.	
	<ul style="list-style-type: none"> <li>None submitted</li> </ul>	
	3.5 Brighter Futures Academy Code of Conduct	
	<ul style="list-style-type: none"> <li>TBM to circulate copy to directors.</li> </ul>	
4. si	<b>Matters arising from the Minutes</b>	
	<ul style="list-style-type: none"> <li>See Trust Board AGM minutes.</li> </ul>	
5.	<b>Strategy</b>	
	5.1 Plans for the Future of the Trust	
	<ul style="list-style-type: none"> <li>Chair passed on congratulations to CEO/EHT in new appointment.</li> <li>CEO/EHT reported that budgets are getting tighter and the appetite for growth in the LA is limited. The trust will need to consider different scenarios'. Does, the trust need to replace CEO? Review how CEO/EHT salary could be spent differently. Possibly consider a different structure – utilising strengths across the trust but there would still have to be a line of accountability. Academy Director (JG) suggested it may be useful to visit other academies with different structures to get an overview on how others operate. As still need to ensure the schools are still supported and challenged. Potential models could then be costed out by the CFO. Sponsor list of primary academies is available on the government website which could be a source for research. An interim solution for the summer term will be needed.</li> <li>All agreed that meetings should be arranged for early in the New Year to start the review process and look at budgets and discuss options. Thursday 5<sup>th</sup> January was agreed for the first meeting. Chair will inform MM/PF of the date and meeting arrangements. <b>Chair to action.</b></li> </ul>	<b>Chair</b>
6.	<b>Policy Review</b>	
	<ul style="list-style-type: none"> <li>Policies have been removed from the website due to cost implications but have</li> </ul>	

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	all been approved by the unions.	
7.	<b>Local Governing Body Reports</b>	
	<ul style="list-style-type: none"> <li>• LF – Chair gave a brief summary with the following points being noted: <ul style="list-style-type: none"> <li>○ Overall good set of results – only slightly dropped in KS2 maths.</li> <li>○ Teachers have felt pressured and stretched due to loss of a teacher and mixed classes and an increase in children requiring additional support. This will be addressed in January with a new teacher starting. Busy with resourcing wildlife garden, starting to plan for spring. Fewer SDPs – Reading Comprehension; Wildlife Area. Overall attendance – very good. PTFA nearly folded in the summer, but new parents joined and the group has been invigorated. Chair is keen to get the school as a hub/key part of the community. OOSC still unstable, numbers attending have increased but the staffing level is still too high.</li> </ul> </li> <li>• FL – Chair gave a brief summary with the following points being noted: <ul style="list-style-type: none"> <li>○ Attendance below national but staff working hard to improve it.</li> <li>○ Increasing number of children from women’s refuge joining the school but they don’t tend to stay long, children often come with many additional needs. PREVENT referral made, Chair reported the school was not happy with how referrals are handled as in other authorities the referral goes directly to the police to get a prompt response in Calderdale it goes to the LA.</li> <li>○ Over a 3 yr. period EAL has increased from 12 to 25%; stability from 72 to 82% which have a massive impact on results. Huge range of diversity but pupils settle at school remarkably well, but parents are quite isolated.</li> <li>○ High number of referrals</li> <li>○ Good range of G &amp;T</li> <li>○ ASC – good uptake and attendance at the clubs</li> <li>○ SDPs – most of the link governor evaluations have been completed.</li> <li>○ Staffing is challenging – SEND is being over seen by the HOS so increase in work due to the high level of children with additional needs.</li> <li>○ Last year NQTs have settled in well and some are showing middle leadership potential and are now leading on SDPs (maths)</li> <li>○ CEO/EHT reported maths/writing results were in the bottom 10% in the country and progress was low. This was impacted by disruptive staffing issues in Y6.</li> </ul> </li> <li>• SD – Chair gave a brief summary with the following points being noted: <ul style="list-style-type: none"> <li>○ Chair has concerns re: recruiting new governors for LGB due resignations and lack of attendance by some governors.</li> <li>○ School experiencing high levels of staff sickness – only had 2 days since September where all staff were present.</li> </ul> </li> </ul>	
8.	<b>Trust Governance Training &amp; Development</b>	
	<ul style="list-style-type: none"> <li>• Raiseonline has recently been updated, SLT have been reviewing the changes to the dashboard.</li> <li>• Raiseonline training for governors/trustees being planned for after Christmas to review and identify the changes.</li> <li>• Chair attended LA Chairs network – only 10 schools were represented. Chair will collate notes and share at a future meeting. <b>Chair to action</b></li> </ul>	
9.	<b>Staffing Matters</b>	
	<ul style="list-style-type: none"> <li>• <i>Confidential item</i></li> </ul>	
10.	<b>Confidentiality</b>	
	<ul style="list-style-type: none"> <li>• Chair of LGBs ask to inform/update governors of CEO/EHT resignation.</li> </ul>	

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	<ul style="list-style-type: none"> <li>CEO/EHT will share the news with parents via school newsletters.</li> </ul>	
11.	<b>AOB</b>	
12.	None.	

There being no further business the meeting closed @ 8.00pm

Signed by: ..... Date: .....

Version	Issue date	Change history
1.0	07.12.16	First draft by Clerk to Governors
2.0		Approved in principle by Chair of Trust Board